

**Birmingham Organising Committee for the 2022 Commonwealth Games**  
**Extraordinary Board Meeting**  
**Friday 31 January 2020**  
**Held by Conference Call**

<b>Members present:</b>	<b>In attendance:</b>
<p>Derrick Anderson (DA) – WMCA  Simon Ball (SB) – CGE (<i>Chair</i>)  Jonathan Browning (JB) – Independent  David Grevemberg (DGrev) – CGF  Brigid Jones (BJ) – BCC (Alternate for Ian Ward)  Sam Lister (SL) – DCMS  Dame Louise Martin (LM) – CGF  Dame Julie Moore (JM) – DCMS  Ellie Simmonds (ES) – Independent (<i>part</i>)  Caroline McGrory (CMcG) – B2022 OC &amp; Company Secretary</p>	<p>Ian Reid (IR) – CEO, B2022 OC  Adrian Corcoran (AC) – B2022 OC  David Grady (DGra) – B2022 OC  Charles Quelch (CQ) – B2022 OC  Josie Stevens (JS) – B2022 OC  Martin Green (MG) – B2022 OC  Annie Hairsine (AH) – B2022 OC  Sarah Coffey (SC) – Secretariat  Clive Heaphy (CH) – BCC  Dean Creamer (DC) - DCMS  Eleri Roberts (ER) – BCC</p> <p><b>Apologies:</b>  John Crabtree (JC) - Chair  Lyndsey Jackson (LJ) – Independent  Ian Metcalfe (IM) – CGE  Nick Timothy (NT) – Independent  Ian Ward (IW) – BCC  David Leather (DL) – CGFP  Tim Pile (TP) – LEP Observer</p>

<b>ITEM NO</b>	<b>ITEM</b>	<b>Action Owner</b>
2020/01-001	<p><u>Athlete Village</u>  SB chaired the meeting in the absence of JC.</p> <p>Dame Julie Moore noted a conflict of interest as an employee of one of the potential sites for the satellite village.</p> <p>IR outlined the paper which was circulated prior to the meeting to update the Board on the current status of the capital build programme for the Athletes' Village and outlined the proposed</p>	

	<p>actions to be taken by the OC to ensure that appropriate accommodation will be available to meet the Games' requirements for athletes and team officials.</p> <p>The paper which was tabled outlined a potential shortfall of 854 beds if plots 1 &amp; 11 are not contracted by BCC. A BCC Cabinet meeting is to be held on 11 February to enable a decision to be made to proceed to signature of the main contractor agreement for plot 7.</p> <p>DGrev highlighted that if there is a proposal to amend the village plans from those agreed in the Host City Contract, a formal request to update the Village plan would need to be made to the CGF for it to be discussed at their Board meeting on 21-23 February.</p> <p>CH informed the Board that BCC is working with partners to find a solution to the cost pressures and a further report on the entire village costings will be carried out in due course. SL noted that the UK Government/DCMS will need time to consider the additional funding request from BCC but noted that it was the responsibility of BCC to deliver an athlete village.</p> <p>An option to have a satellite village in Coventry/Warwickshire (up to 1500 beds) and/or hotel rooms at or near the NEC by moving athletes closer to competition and training venues as tabled in the paper was recommended as possible alternative solution and contingency options.</p> <p>The Board discussed the proposal and it was agreed that a more detailed paper be provided to the Board once further financial information regarding any additional village solution is known.</p> <p><b>Action:</b> IR/CQ</p> <p>ES left the call at 12.40pm</p> <p>The Board approved the securing of the rooms at alternative sites likely in close proximity to Coventry/Warwick venue and NEC venue up to an agreed maximum spend.</p>	<p><b>IR/CQ</b></p>
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	<p>A further Board call is required before the Strategic Board meeting on 12 February. <b>Action:</b> SC to arrange time</p> <p>The proposed media plan will be circulated to all relevant parties. <b>Action:</b> JS</p>	<p><b>SC</b></p> <p><b>JS</b></p>
<p><b>Date of Next Meeting: 25 March 2020</b></p>		