

Security Requirements – Procurement Process

Organising Committee Partners,
Suppliers and Service Providers



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Document Control

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Position	Organisation
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1. Purpose

This policy has been developed to ensure that Birmingham 2022, conducts the appropriate due diligence and security checks on all companies, suppliers, organisations, owners, officers, and individuals with which it engages in business relationships within the delivery of the Games.

2. Scope

This policy shall apply to all existing and new procurements, business engagements, sponsorships, and tenders for the provision of services to Birmingham 2022.

This policy applies to all organisations and individuals who may enter a business relationship with Birmingham 2022.

This policy also applies to all individuals who are owners, officers, senior management, and contract assigned personnel for entities that Birmingham 2022 have an agreement with, including the same for all sub-contracted parties that may also deliver services for a contracted entity.

3. Objectives

This policy has been implemented to ensure that all business engagements with Birmingham 2022 maintain the highest ethical standards of integrity, security, and fiduciary responsibility.

Entities wishing to engage in a business relationship with Birmingham 2022 shall be notified that any or all the following checks may be conducted on the entities or individuals listed above, both prior to and during, any business engagement with Birmingham 2022:

- Security checks including intelligence, counter terrorism and criminal conduct of entities or key individuals,
- Company financials, solvency, and credit history,
- Historical complaints with representative ombudsman, court findings, and/or pending litigation.
- Other checks which may become necessary based on the specific nature of the business engagement and/or potential access to Secret or Top-Secret information.
 - Secret Information in this context is defined as very sensitive information that justifies heightened protective measures to defend against determined and highly capable threat actors. For example, where compromise could seriously damage military capabilities, international relations, or the investigation of serious organised crime.
 - Top-Secret Information is defined in this context as HMG's most sensitive information requiring the highest levels of protection from the most serious

threats. For example, where compromise could cause widespread loss of life or else threaten the security or economic wellbeing of the country or friendly nations.

4. Responsibilities

It is the responsibility of the existing contracted entity or those parties wishing to enter a business relationship with Birmingham 2022 to agree to this policy and provide all requested information to conduct the requisite checks to the Birmingham 2022 Procurement Department.

The Birmingham 2022 Security Department will be responsible for the submission of all check related information to the appropriate Government entities and the receipt of all check results. If negative results are received, Birmingham 2022 shall notify the contracted entity of the negative finding in writing.

It should be noted that the specific reason(s) for a negative result is unlikely to be shared with the Birmingham 2022 by any UK Government entity or agency. As a result, no specific information regarding negative findings will be shared with prospective suppliers and/or a contracted entity.

Negative findings may result in:

- a bidder/tenderer being excluded from a procurement process;
- contract changes to a supplier's executed contract with Birmingham 2022; and/or
- contract termination of a supplier's executed contract with Birmingham 2022.

5. Review

If any single clause or stipulation within this policy is found to be unenforceable, the remainder of the clauses within the policy shall remain in force.

Birmingham 2022 will review this policy for accuracy and enforceability at six-month intervals and make any amendments as necessary.

6. References

Any questions arising from this policy shall be directed to the Birmingham 2022 Security Department for resolution.